CITY OF COON RAPIDS, IOWA MUNICIPAL UTILITY BOARD OF TRUSTEES

NOVEMBER 18, 2016

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., November 18, 2016 as per posted notice and rules of the Board at the Conference Room – "NOC" Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Terry Garnes, Doris Bass, Mary Schwaller and Harry Siegler.

Motion by Bass, Second by Siegler with all voting "Aye" to approve the agenda.

The Board entertained oral requests and communications from the audience. Roger Tapps, representing the CR Golf Board addressed the Trustees concerning costs and operations at the golf course. Mr. Tapps discussed the Golf Board's plans for managing facilities and the potential development of a capital campaign in the near future. Motion by Bass, Second by Brower with all voting "Aye" to donate \$750 to the CR Golf Board.

Whereupon, there was received and filed the General Manager's report of bids received on November 1, 2016 at 10:00 A.M., and publicly opened pursuant to the resolution of the Board and notice duly published for construction of certain public improvements described in general as the 2017 FTTH Project – Materials, in accordance with the plans and specifications now adopted, as attached following:

Report of Opening of Construction Bids

A public meeting was held at 10:00 o'clock A.M. on November 1, 2016 at Coon Rapids Municipal Utilities, 123 3rd Avenue South, Coon Rapids, Iowa, presided over by the General Manager of the Coon Rapids Municipal Utilities, State of Iowa. Present were Brad Honold, Brett Stangl and Alan Matthews.

The General Manager thereupon announced that a purpose of this meeting was to receive, open and tabulate bids for the construction of the 2017 FTTH Project – Materials, in accordance with the plans and specifications heretofore filed with the Board Secretary of the Board of Trustees of the Coon Rapids Municipal Utilities. The following bids were thereupon received, opened, inspected and tabulated, to-wit:

Name and Address of Bidder	Amount of Bid
Graybar, Des Moines, Iowa	\$598,705. ⁷¹
KGP Logistics, Faribault, Minnesota	\$599,100. ⁶²

Whereupon the General Manager declared that all bids have been received and that the Board of Trustees will consider and act on the bids at its meeting as provided in the notice of bids heretofore published.

The General Manager reported that another bid was received five hours after the posted bid opening time from Power & Telephone Supply Company, Des Moines, Iowa in the amount of \$643,157.⁰³. The General Manager stated that this bid was rejected because it was late, incomplete and did not meet the approved bidding requirements.

Motion by Garnes, Second by Schwaller approving Resolution #2016-9: "Resolution Making Award of Construction Contract." Brower "Aye," Garnes "Aye," Bass "Aye," Siegler "Aye" Schwaller "Aye." Whereupon, the Chairperson declared the following Resolution duly adopted:

"RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT"

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE COON RAPIDS MUNICIPAL UTILITIES, STATE OF IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as 2017 FTTH Project - Materials, described in the plans and specifications heretofore adopted by this Board on October 20, 2016, be and is hereby accepted, the same being the lowest responsible bid received for such work, as follows:

Contractor:	Graybar	of	Des Moines, Iowa	
Amount of bid:	\$598,705.71		-	
Portion of project:	Materials Portion			

Section 2. That the Chairperson and Secretary are hereby directed to execute contract with the contractor for the construction of the public improvements, such contract not to be binding on the City until approved by this Board.

Chairman Brower declared that this was the time and place fixed for a public hearing on the matter of the adoption of the Plans, Specifications, Form of Contract and Estimate of Cost of Construction for the 2017 FTTH Project – Construction. Chairman Brower

called for any oral objections – no oral objections were offered. Chairman Brower inquired to the Board Secretary if any written objections were filed – no written objections were filed. After consideration of all oral and written objections on this matter, Chairman Brower declared the public hearing closed.

Motion by Schwaller, Second by Bass approving Resolution #2016-10: "Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for 2017 FTTH Project - Construction." Brower "Aye," Garnes "Aye," Bass "Aye," Siegler "Aye," Schwaller "Aye."

Motion by Brower, Second by Schwaller with all voting "Aye" to approve the consent items: 10/20/16 Board Minutes, Abstract of Claims #2016-11 in the amount of \$264,308.³⁰, Financials, Quarterly Reports.

Jon Burmeister, Managing Director and Matt Stoffel, Senior Analyst from Public Financial Management (PFM) presented the Board with handouts reviewing the Electric Utility Fund Cash Flow Analysis for the Fiber-to-the-Home Project. PFM presented two base case and four alternative financing options along with the associated electric fund financial metrics for each alternative. The General Manager stated that CRMU will utilize PFM and this information as staff moves forward with financing options. The General Manager stated that CRMU would prefer to finance this project locally if possible, but that competitive quotes will also be obtained from CoBank and that a placement/sale in the bond market would also be evaluated.

General Manager's Report: NIMECA Update, SPP, Basin, Etc. - Channel 4 EOL - 2017 Wage & Benefit Program - Notices/Statistics.

Motion by Garnes, Second by Brower with all voting "Aye" to renew employee health and dental insurance with Wellmark for 2017 on the Complete Blue 2250 PPO 4IB/4NI Non-Grandfathered/Silver Plan with the overall cost increase of ~19.91% applied to both the employer and employee contributions.

Daniel Dekker from Williams & Company attended the meeting and reviewed the FYE 2016 Audited Financial Statements. Motion by Schwaller, Second by Siegler with all voting "Aye" to accept and place on file the FYE 2016 Audited Financial Statements for CRMU.

The Board discussed a solicitation for annual corporate sponsorship opportunities at Whiterock Conservancy. The Board discussed the potential for additional advertising associated with CRMU's environmental activities such as the reuse of our wastewater effluent in Whiterock's wetlands and that 92% of CRMU's electric usage was supplied by carbon free renewable resources. The Board instructed the General Manager to obtain more information about sponsorship details and related costs.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees